

John Hancock Center Identification Badge Record

TENANT OFFICE MANAGER NOTICE

This is not a valid record until signed by authorized manager

Photo #

Photo Times:
Tues: 9:00a-11:00a
Thurs: 2:00p-4:00p

Security Badge Information

_____	_____	_____
First Name	Middle Initial	Last Name
_____	Male Female	_____
Date of Birth	Gender	Company Phone #
_____	_____	_____
Company	Title	Suite

I certify that the above information is true and correct:

_____	_____
Employee Signature	Date

ELEVATOR KEYCARD ACCESS - If not selected; General Access is given until notified otherwise

24-7 Unlimited Access General 7:00a-7:00p Monday - Friday Extended 5:00a-12:00a Monday - Friday Add On 7:00a-7:00p Saturday - Sunday Only

I certify that the above individual is an employee of _____

Company Name

And is authorized to travel to and from our office in the John Hancock Center.

_____	_____	_____
Manager's Name	Manager's Signature	Date